The University of Sydney

School of Physics

Faculty of Science
NSW 2006 AUSTRALIA

FIELD WORK, SPECIAL DUTIES AND OTHER LEAVE

(Postgraduate and Honour students who are working outside the Camperdown Campus)

Surname _____ First Name _____

Research Group _____

Application for: **LEAVE** Recreation ☐ Sick ☐ Other ☐

FIELD WORK Australia ☐ Overseas ☐

SPECIAL DUTIES Australia ☐ Overseas ☐

For Field Work or Special Duties Overseas a travel itinerary must be attached to this form.

Inclusive dates from: _____ to _____

Destination _____

(If you are seeking use of a school vehicle, please indicated the dates and destination.)

Complete this section if your leave will involve expenses to be met by the University.
(This does not include recreation or sick leave).

Travel Costs: _____

Accommodation Costs: _____

Other costs: _____

Account Code: _____ _____ _____ _____ _____ _____ _____ _____

Applicant's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

This form is to be returned to the Physics Student Office, Room 202

OFFICE USE ONLY

For Overseas Travel this form must be signed by the Head of School.

Approved: _____ Date: _____
Head of School

Please contact Eve Teran on ext 15975 for any further details or enquiries.