Procedure for Ordering Posters at Office Works

The easiest way to order AO prints is to call Office Works and establish an account comprising a user name and password, in your own name, linked to the Physics 30 day account number.

Dial 1300 633 423. Choose option 1 (Existing 30 day business account), then option 7 (enquiries about 30 day account) and then option 8 (user name and password). Explain that you wish to set up your account linked to the Physics 30 day account number 17953806. They will ask you for a user name, and your email address. A password will be emailed to you. Log into the Office Works web site, and reset your password.

Once you have the account –

1. Log on the Office Works web site using this account name and password.
2. Go to the “Print and Copy” tab and select plans and posters
3. Select standard colour posters
4. Select the poster type you need
5. Click “Upload Your Design” and follow the instructions
6. Proceed to Checkout and select 30 day account as payment option

The poster(s) will be delivered to you

We will receive a monthly statement by which we can allocate the costs.

To give an indicate estimate, non-laminated AO prints should cost around $28, laminated $50, and fabric prints $100.